



Mars Area High School

520 Route 228; Mars, Pa. 16046

Ph: (724) 625-1581

Fax: (724) 625-4541

Website: www.marsk12.org

May 20, 2019

End-of-Year Student 1:1 Device Collection

Dear Parent(s)/Guardian(s):

Mars Area High School will collect District-owned student 1:1 devices as follows:

Seniors:

Beginning at 9 a.m. on **Tuesday, June 4**, seniors will be called to the library to turn in their Microsoft Surface 3 and all accompanying equipment (listed below). Obligations for any missing items will be reported to seniors on Tuesday, June 4. **Seniors who do not turn in their device or pay for any missing equipment will NOT be permitted to walk at graduation.**

All students ARE REQUIRED TO turn in the following:

- **MICROSOFT SURFACE 3**
- **TYPE COVER**
- **PEN & TIP KIT**
- **CHARGER WITH CORD**

Please refer to the following price list for any missing or damaged items:

- | | |
|--|----------|
| • MicroSoft Surface 3 or replacement device* | \$145.00 |
| • Type Cover | \$130.00 |
| • Pen & Tip Kit | \$ 60.00 |
| (Tip Kit Only) | \$ 10.00 |
| • Charger with Cord | \$ 40.00 |

**Note: The full device fee of \$375 will be incurred for any other damages deemed to be intentional in accordance with District Policy 237 Electronic Devices & Personal Technology Resources or for any lost or missing device.*

It is the student's responsibility to turn in his/her device. ALL 1:1 DEVICES must be turned in or inspected by the end of the school day (2:30 p.m.) on TUESDAY, JUNE 4. The cost of any District devices and or equipment not turned in before the deadline will be added to the student's obligation list and the student will NOT be permitted to walk at graduation until it is fulfilled.

Sincerely,

Mrs. Lindsay Rosswog
Principal

Mr. Dale Sleva Jr.
Assistant Principal

Date: _____

Mars Area School District
2018-2019 Collection Form

Student Name: _____

Student Grade: 12

Student Homeroom Number: _____

Identify any missing or damaged devices/ accessories:

Device:	Missing_____	Damaged_____	\$_____
---------	--------------	--------------	---------

Charger with cord:	Missing_____	Damaged_____	\$_____
--------------------	--------------	--------------	---------

Pen & Tip Kit:	Missing_____	Damaged_____	\$_____
----------------	--------------	--------------	---------

Type Cover:	Missing_____	Damaged_____	\$_____
-------------	--------------	--------------	---------

<u>Total Amount Owed:</u>			\$_____
----------------------------------	--	--	----------------

Number of Repairs remaining after 2018-2019 School Year: _____

Student Signature: _____

Staff Signature: _____